



- The staff of The Hutchins School will supervise students effectively.
- Parent/carer permission must be given in writing before we can:
  - take you on an excursion;
  - arrange overnight stays or camps; and/or
  - provide transport to another location.
- We make sure that staff to young people ratios are maintained (please check with us if you are unsure what is meant by ratios).
- The staff of The Hutchins School will not be alone with a young person where they cannot be observed by other staff of The Hutchins School.
- The staff of The Hutchins School people are not allowed to exceed their position description details. This means that they cannot be employed for babysitting or visit you at your home. They are not allowed to friend you on Facebook or SMS, take photos of you for Instagram or YouTube or Snap Chat you. They are not allowed to communicate with you in any way beyond your attendance at your activity, event or program.
- The staff of The Hutchins School must use guidance strategies that are fair, respectful and appropriate to your age and background.
- The staff of The Hutchins School are required to report and respond to any incidents of abuse or neglect towards children or young people who participate in our activities, events or programs.



When you are involved in activities of The Hutchins School you also have some responsibilities. These include:

- letting a staff or parent/carer know if you are unhappy with the way you are being treated or you don't feel safe;
- treating other participants and adults with respect;
- following the rules of the activity, event or program you are participating in; and
- listen to others and respect their opinions.