

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Special General Meeting: Tuesday 14th May 2024, 6.30pm
Location: Board Room

To the Secretary of the Hutchins Parents Association

We hereby request a Special General Meeting of the Hutchins Parents Association be called at 6.30pm on Tuesday the 14th of May 2024.

The purpose of this Meeting is to consider the following proposal:

That the Executive, as stated in the attached word document () 2rtion

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CONSTITUTION

Name

The name of the Association shall be The Hittite-Sarda Parents' Association
(*the Association*).

Membership

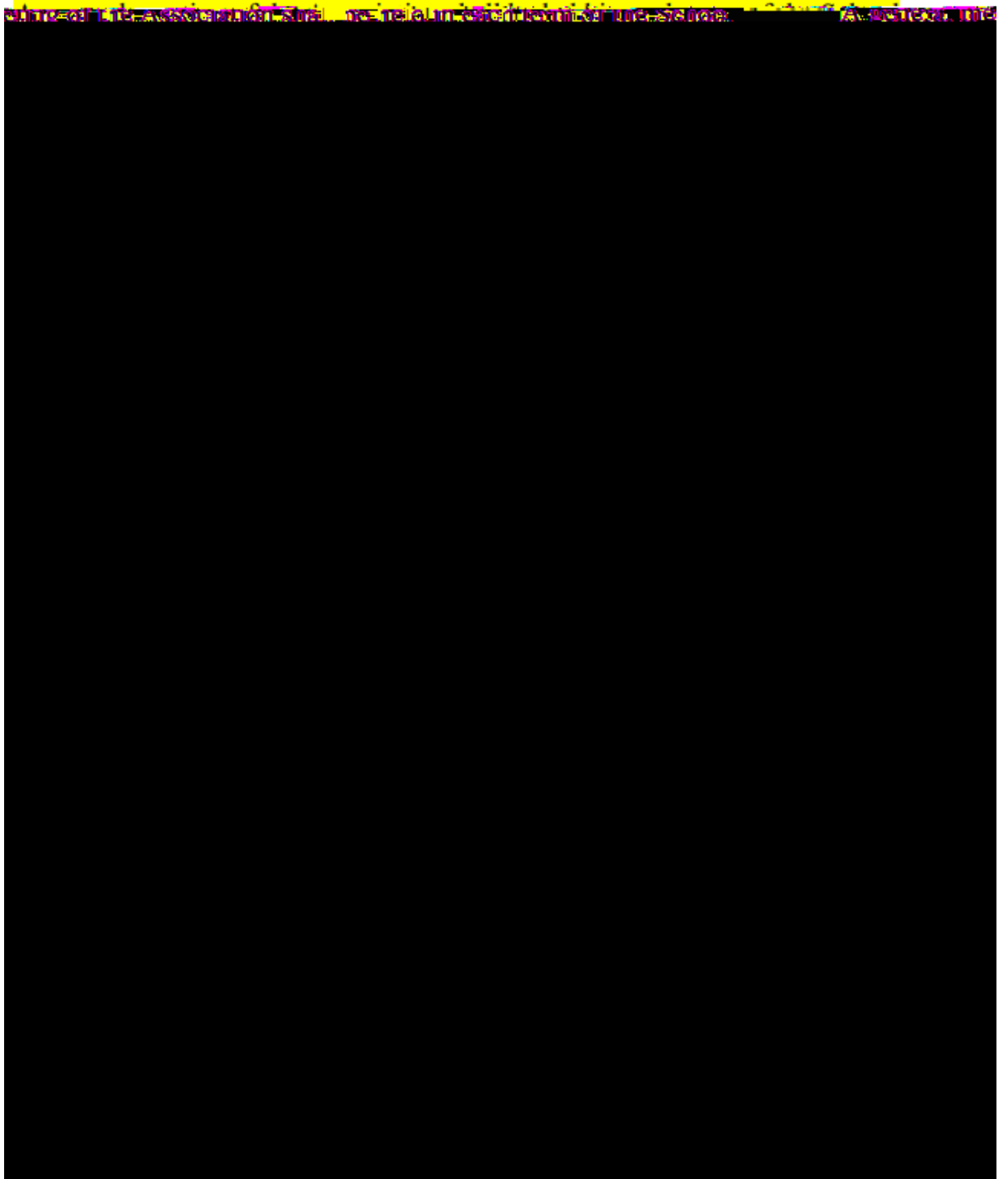
... Parents of boys attending The Hittite-Sarda School shall be admitted to membership by the Executive.

- Objects**
1. to further the interests of the boys and the School; and
 2. to further the interests of the boys and the School; and

Executive

The management of the Association shall rest in the Executive, the members of which shall be elected by the members of the Association. The Executive shall consist of the following officers: President, Vice-President, Secretary, Treasurer, and such other officers as may be determined by the Executive. The Executive may in any year be elected to represent each division of the School. The Executive shall have the right to elect a committee for any purpose. The Headmaster shall be a member of the Executive *ex officio*.

Meetings



Quorum

At any meeting of the Association five members shall form a quorum.

Use of Funds

Management

The Association's financial year shall end each on the 31st of December. The Association's funds shall be managed and operated by the Executive. The Association's funds shall be managed and operated by the Executive.

The Treasurer shall maintain a Cash Book and a Receipt Book, each to be signed by the Treasurer and another member of the Executive. The Treasurer shall maintain a Cash Book and a Receipt Book, each to be signed by the Treasurer and another member of the Executive.

The Executive shall decide how the Association's funds are expended.

Auditor

The AGM shall appoint an auditor to audit the Association's accounts on an annual basis.

Levy

Each Dutchess family shall pay to the School on behalf of the Association a levy for the year ending on the 31st of December. The levy shall be approved by the AGM.

Amendment

This Constitution may be amended by a resolution of the AGM.

